**APPLIATION FORM**

*Note: The proposal should not be longer than two pages (budget is not included)*

|  |  |
| --- | --- |
| **Applying Organization and its legal status:** |  |
| **Fields of activity:** |  |
| Since when does the organization operate? |  |
| **Address, Phone nr/Fax, E-mail :** |  |
| Contact person: |  |
| **Bank details:**  (for the transfer of grant) |  |
| **Date and the name of the applicant:** |  |
| **Title of the Project?** | What is the title of the Project? |
| **Date and duration:** | What is the duration of the Project? |
| **Aim of the Project:** | What is the aim of the Project? |
| **Activities:** | What are the main project activities? How will volunteers engage in each activity? |
| **Technical aspects:** | The importance of addressed issues?  What are the organisational and administrative capacities of the organisation/entity?  Please describe the experience and results with similar projects. |
| **Geographical span:** | Please describe the region and the community where the project will be implemented. |
| **Beneficiaries:** | Who and how many persons will benefit from the project and how will these benefits be realized? |
| **Budget Proposal:** | What is the amount of funds requested from D4D  What is the effective cost of the project? |

**Budget Anex:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Costs of activity/ies** | | | | |
| **Article:** | **Unit** | **Cost per unit** | **Nr. of units** | **Total** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total:** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Management and administrative costs:** | | | | |
| **Article:** | **Unit** | **Cost per unit** | **Nr. of units** | **Total** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total:** |  |  |  |  |
| **Total budget:** |  |  |  |  |

***The project "Untapping Development: Increasing Women's Access to Employment", is implemented by Democracy for Development Institute (D4D) thanks to the generous support of the Norwegian Embassy in Pristina.***