**APPLIATION FORM**

 *Note: The proposal should not be longer than two pages (budget is not included)*

|  |  |
| --- | --- |
| **Applying Organization and its legal status:**  |  |
| **Fields of activity:**  |  |
| Since when does the organization operate?  |  |
| **Address, Phone nr/Fax, E-mail :** |   |
| Contact person:  |  |
| **Bank details:** (for the transfer of grant) |  |
| **Date and the name of the applicant:**  |  |
| **Title of the Project?**  | What is the title of the Project?  |
| **Date and duration:**  | What is the duration of the Project?  |
| **Aim of the Project:**  | What is the aim of the Project?  |
| **Activities:**  | What are the main project activities? How will volunteers engage in each activity?  |
| **Technical aspects:**  | The importance of addressed issues? What are the organisational and administrative capacities of the organisation/entity? Please describe the experience and results with similar projects.  |
| **Geographical span:**  | Please describe the region and the community where the project will be implemented.  |
| **Beneficiaries:**  | Who and how many persons will benefit from the project and how will these benefits be realized?  |
| **Budget Proposal:**  | What is the amount of funds requested from D4D What is the effective cost of the project?  |

**Budget Anex:**

|  |
| --- |
| **Costs of activity/ies**  |
| **Article:** | **Unit** | **Cost per unit** | **Nr. of units** | **Total** |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
| **Total:**  |  |  |  |  |

|  |
| --- |
| **Management and administrative costs:**  |
| **Article:** | **Unit** | **Cost per unit** | **Nr. of units** | **Total** |
|   |   |   |   |   |
|   |   |   |   |   |
| **Total:** |  |  |  |  |
| **Total budget:**  |  |  |  |  |

***The project "Untapping Development: Increasing Women's Access to Employment", is implemented by Democracy for Development Institute (D4D) thanks to the generous support of the Norwegian Embassy in Pristina.***